

**For Candidates with Learning Difficulties
(e.g. Dyscalculia and Dyslexia)**

Core Evidence

A current Education, Health and Care Plan (England) or Individual Development Plan (Wales), which confirms the candidate's learning difficulty

or

A fully completed JCQ Form 8, with an assessment carried out by a specialist assessor* confirming a learning difficulty relating to secondary / further education

**We require evidence of the specialist assessor's qualifications, such as photocopies or scanned copies of relevant certificates confirming their formal qualifications.*

or; if only taking Cambridge (CIE) examinations

A report dated within four years of the examination, verified by a suitable professional, for example, a medical professional, an educational psychologist or an appropriately qualified specialist teacher.

For Candidates with a Physical Disability, Sensory Impairment or Medical Condition (e.g. ADHD, ASD, mental health conditions)

Core Evidence

Specialist evidence confirming the candidate's disability. Examples of acceptable evidence include, but are not limited to:

A letter/report from CAMHS, a HCPC registered psychologist, a medical consultant, a psychiatrist, a Speech and Language Therapist (SaLT)

or

A letter/report from the Local Authority Specialist Service, Local Authority Sensory Impairment Service or Occupational Health Service

or

A current Education, Health and Care Plan (England) or Individual Development Plan (Wales), which confirms the candidate's medical condition, physical disability, sensory or multi-sensory impairment

Supplementary Evidence

Teacher / Tutor Comments and Observations:

A written statement provided by each subject teacher or tutor outlining: -

- Details of the candidate's current difficulties and how these affect their teaching and learning;
- Their usual working methods (e.g., use of extra time);
- The reasons why access arrangements are required;
- How these arrangements are used during classwork, tests, and other assessments.

and

Mock Examination Evidence (for candidates applying for extra time):

Copies of timed mock exam papers from relevant subjects showing how extra time is applied. Two different coloured pens must be used; the first during standard time and the second during the extra time period.

and

Additional Evidence (for candidates with impairments other than learning difficulties):

Proof that rest breaks have been trialled without extra time during mock exams and found to be insufficient.

Re-take Candidates

Can provide either of the following (without supplementary evidence) from their previous centre:

A fully completed JCQ Form 8, with the specialist assessors' qualifications, which meets the current criteria for extra time

or

A JCQ Form 9 supported by specialist evidence confirming the candidate's disability